



2022 General Rules & Regulations

Market Contact Information

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***Payments are non-refundable, event will be held rain or shine.**

Your payment is due at the time of application. While we would love to accomidate everyone, space is limited and we won't be able to guarantee your place be will be held until your payment is received.

Calendar of Special Events

April 2nd Spring/Easter Craft Show - 10 am to 3 pm

April 28th thru May 1st- Walleye Fest 4 days show (daily rentals not available)

April 28th & 29th - 10 am to 4 pm

April 30th – 9 am to 5 pm

May 1st 10 am to 3 pm

May 7th Mother's Day Show - 10 am to 3 pm

June 11th Art Festival - 10 am to 3 pm

July 23rd Christmas in July - 10 am to 3 pm

August 13th Youth Day (18 and under) - 10 am to 3 pm

Sept 10th Fall Festival - 10 am to 3 pm

Oct 8th Halloween - 10 am to 3 pm

Regular Non-Event Hours

Thursdays and Fridays – 2 pm to 6 pm

Saturdays – 10 am to 2 pm

How to become a vendor at The Freeland Marketplace:

1. Read this document.
2. Request application and submit all required licenses (if applicable).
3. Receive confirmation of approval and complete fillable application.
4. Submit Payment using the link provided.
5. Receive booth/table/space assignment.

Once you have been approved and your payment has been received you will be notified via email on where you will be located. Your spot will be assigned based on availability and on a first come, first served basis.

Rules & Regulations

Vendor Definition: A Vendor is a person or a single business entity that has a complete and approved application on file with FMP.

Vendor Categories: Based on the vendor's application, FMP shall assign each vendor a single vendor category.

Vendors must list each product they wish to sell on their application.

Vendors with more than one category need a separate application for each category and each will require approval by FMP to be accepted as a vendor. Combining two or more categories or businesses within a single rental space is not permitted.

FMP has the authority to prohibit sales of any product that does not conform to market standards.

1. **Farmer/Grower:** A person who has grown, raised or gathered a product that is sold directly to the consumer by themselves, their employee(s) or family member(s).
2. **Producer:** A person who creates handmade items that can be consumed: such as bread, jam/jelly, maple syrup, honey, etc. Vendors selling items under Michigan Cottage Food Law must adhere to MDARD requirements.
3. **Craftsperson/Artisan:** A person who creates handmade items that cannot be consumed; such as paintings, jewelry, wood works, metal works, glass works, wearable items, personal care products, etc.
4. **Mobile Food Vendor:** A Vendor who sells food items that the vendor produces for immediate consumption which are prepared at the market in a licensed unit or prior to the market in a licensed kitchen.

Walleye Festival 4 Day Event

- **Walleye Fest Inside Vendors Booth Rentals**-You will be permitted to set up beginning Wednesday at from 2-7 pm and Thursday from 9 -10 am. Please plan on allowing time to have your booth set up and ready for business before the event opens. Vendors must furnish their own tables, table covers, chairs, etc.
- **Walleye Fest Inside 6' Table Rentals**-You will be permitted to set up beginning Wednesday at from 2-7 pm and Thursday from 9 -10 am. Please plan on allowing time to have your booth set up and ready for business before the event opens. FMP will supply 1 table and 1 chair. Vendor must supply their own table covers, table-top displays, etc.
- **Walleye Fest Outside Vendors**- You will be permitted to set up beginning Wednesday at from 2-7 pm and Thursday from 9 -10 am. You are welcome to come earlier if you know where your assigned spot is. However, there may not be FMP staff to answer any questions. Please plan on allowing time to have your booth set up and ready for business before the event opens. Vendors must furnish their own tents, tables, table covers, chairs, displays, etc.

One-Day Events

- **One-Day Event Booth Rentals**-You will be able to set up inside the barn 1 hour prior to the start of the event. Please plan on allowing time to have your booth set up and ready for business before the event opens. Vendors must furnish their own tables, table covers, chairs, etc.
- **One-Day Event 6' Table Rentals**- You will be able to set up inside the barn 1 hour prior to the start of the event. Please plan on allowing time to have your booth set up and ready for business before the event opens. FMP will supply 1 table and 1 chair. Vendor must supply their own table covers, table-top displays, etc.
- **One-Day Event Outside Vendors**-You will be able to set up inside the barn 1 hour prior to the start of the event. . You are welcome to come earlier if you know where your assigned spot is. However, there may not be FMP staff to answer any questions. Please plan on allowing time to have your booth set up and ready for business before the event opens. Vendors must furnish their own tent, tables, table covers, chairs, etc.

General Rules

- You will be allowed to park temporarily in the general parking area to unload and set up your booth or tent but must have your vehicles moved into the vendor parking 20 minutes before the start of the event. 1 vehicle per rental is permitted.
- 6' table rental inside the barn is the only rental that comes with a table and a chair.
- Vendors are responsible for their own tents, tables, chairs, covers, etc.
- Vendors inside the FMP building must have table coverings/skirtings that conceal any items stored below their tables. Vendor must bring their own coverings.

- Vendors renting tables and/or chairs will be held accountable for damages caused to FMP property and may be subject to the full cost of replacing any and all damaged items.
- All vendors are responsible for compliance with all city, county, state and federal regulations, licenses, permits and certifications to sell products at FMP. Copies of any licenses, permits and/or certifications must be submitted with your application.
- FMP allows for the sale of Michigan and U.S. grown high-quality fresh fruits, vegetables, related food items, and allowable Cottage Food items. All products offered for sale are subject to inspection of FMP staff, the Michigan Department of Agriculture & Rural Development, and the USDA.
 - All items produced under the Cottage Food Law must adhere to the State of Michigan labeling guidelines.
- Vendors with special designation must display certification of such within that vendors area.
- Vendors must set up their area in a manner that minimizes public safety hazards. Product placement and stand set-up should be structurally sound and secured to prevent any physical hazard. Tripping hazards in and around stands must be eliminated.
- Pets or live animals are prohibited for safety and sanitary reasons. Service animals are permitted and must be marked appropriately.
- In case of severe weather, FMP may make a determination to be closed or to close early. If possible, the event may be rescheduled.
- Please be courteous to the other vendors as well as to the patrons of the event. Should you need help with an issue, please seek assistance from management.

FMP reserves the right to suspend and/or terminate vendors if FMP observes or receives evidence of failure to abide by any of the rules.

FMP reserves the right to amend these rules and regulations at any time.

I certify that I have read and agree to comply with the rules and regulation set forth by FMP.

Signature

Date